

## Snow & Mail

The USPS has stated they will not deliver mail to homes that have not shoveled and are unsafe for their employees. For those with mail going to your door, you might not receive mail if you have not completely shoveled your area of responsibility. All mail holds are determined by the USPS and any concerns should be addressed with them directly.

### Hanscom Family Housing

101 Northbridge Road  
Hanscom AFB, MA 01731

Phone: 781.745.1800  
Maintenance: 781.745.1800  
E-mail: [hanscom@huntcompanies.com](mailto:hanscom@huntcompanies.com)

## Snow Removal

### Policy & Procedure



***Residents are responsible for shoveling respective walkways to and from home. This means both front and back of your home and to your garage.***

## Parking Bans

General rule of thumb to remember is a parking ban occurs when plowable snow is forecasted.

**Parking Ban—remove all vehicles from the street so plows can clear the roads for emergency services such as ambulances, fire trucks, and police. Garages should always be utilized first for parking, followed by your driveway and overflow parking.**

Security Forces is notified when *NO ON STREET PARKING* is posted, resulting in towing at resident's expense.

*How to know there is a parking ban:*

**Red light** flashing on community entry & No street parking sign posted at entry.

Courtesy reminders during business hours are also available through:

- ◆ Email blast
- ◆ Texts (opt in through Rent Café)
- ◆ Facebook
- ◆ Rent Café App
- ◆ Website

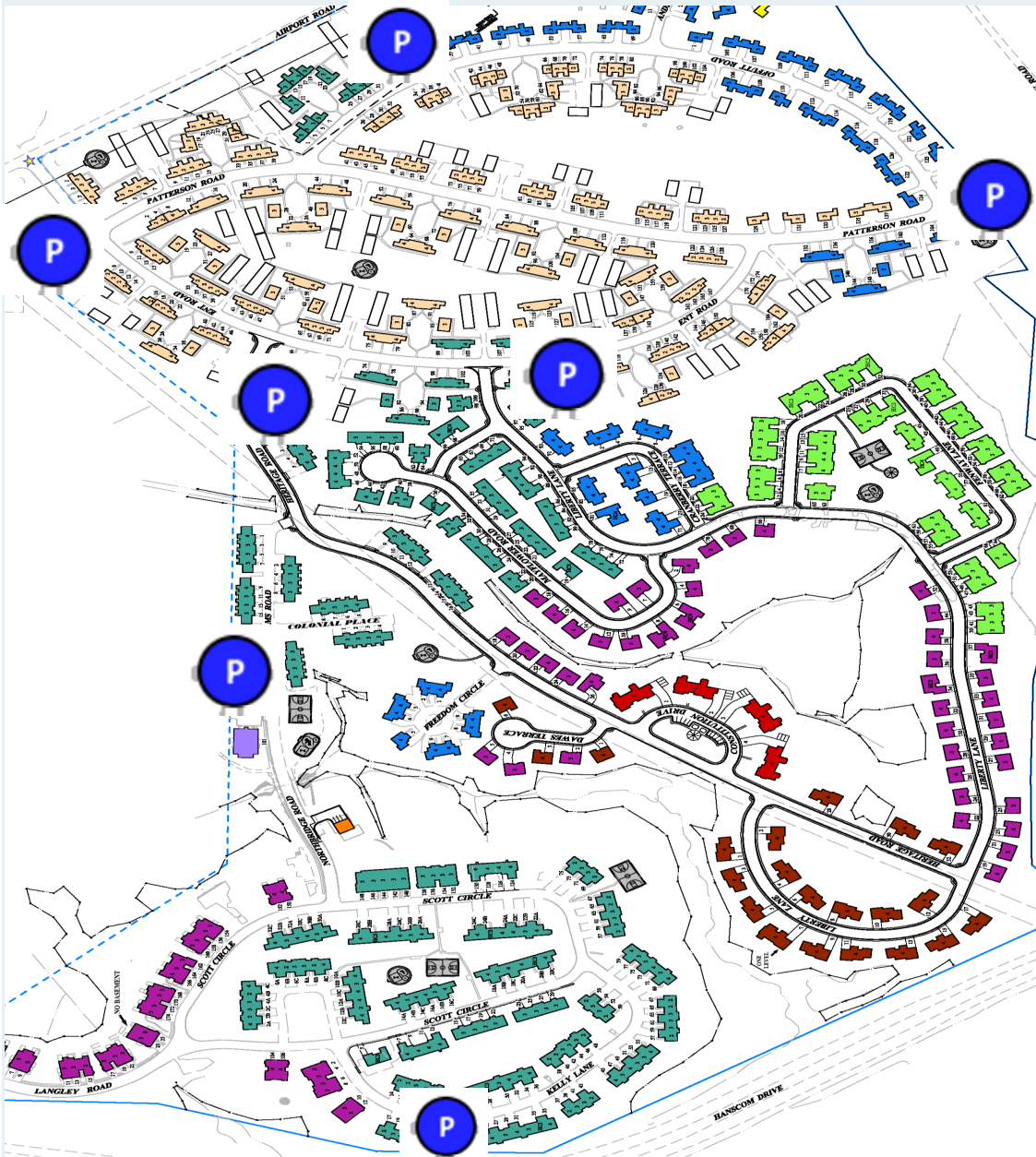


### Priority List

1. Streets
2. Sidewalks to schools
3. Other common sidewalks
4. Cul de sacs
5. Deployed
6. Common Garage areas in Flintlock Ridge (Ent, Offutt, Patterson)
7. Overflow Parking Lots
8. Fire hydrants
9. Cluster mailboxes
10. Laundry Facility & Community Center

## Overflow Parking Map

**P** Overflow Parking Options



## Deployed Members Snow Removal

*As a courtesy service we choose to offer, Deployed families will have our assistance with snow removal during winter months, as a small way for us to say thank you.*

### Process

To be added to the deployed snow removal list please email orders to:  
[Hanscomleasing@huntcompanies.com](mailto:Hanscomleasing@huntcompanies.com)

### Requirements

- Deployment Orders are required—no exceptions.
- Coast Guard families need official memorandum letter for Cutter.
- Deployment orders must be verified and filed in Leasing Office at least 1 business day prior to snow fall for planning purposes.

As a 5th priority on the snow removal list, there is no timeline associated with when this snow removal may occur.

If you require a certain time frame for work, daycare, etc. please seek alternate assistance.